

**Quail Creek Performing Arts Guild  
Board Meeting  
August 26, 2024**

**Board of Directors:**

President	John Martin	Present
Vice President – Variety/Musical	Cyndy Gierada	Present
Vice President – Drama/Comedy	Davey Jones	Present
Secretary	Debi Gutknecht	Present
Treasurer	Sandi Hrovatin	Present
Membership Chair	Debi Nelson	Present
Publicity Chair	Dodie Prescott	Present
Member At-Large	Myra McCune	Present
Member At-Large	Diana Paul	Present

- I. Meeting called to order at 2:09 pm by President, John Martin.
  - President John Martin is looking forward to working with all Board members and thanks each elected member for their willingness to serve in the coming year.
  
- II. Approval of Minutes (Debi Gutknecht)
  - Minutes of the May Board meeting and General Member meeting have been approved and posted on the Website as well as sent to members via email.
  
- III. Treasurer’s Report (Sandi Hrovatin)
  - Bank Reconciliation ending on 7/31/2024 shows an ending balance of 26,844.53.
    - A few deposits and reimbursements to be made.
  - August Talent Show outcome
    - 318 tickets sold @ \$10.00 each totaling \$3180.00.
    - Half of intake will be given to charity (discussion to follow).
    - Quail Creek percentage still needs to be paid.
    - Expenses yet to be paid to Davey Jones for ticket and programs at a cost of \$85.50.
  - Sandi Hrovatin reports that Quail Creek has not yet deposited checks from PAG for the Spring Choral event or the Spring play. Sandi will send an email to Epi Torres and cc John Martin regarding this issue.
  - Previous performance profits:
    - 2024 Spring play, Wrong Window profit - \$4816.00
    - 2024 Choral event, Love Notes profit - \$278.00
  - Bank Reconciliation Worksheet is attached to the Minutes.
  
- IV. Membership (Debi Nelson)
  - PAG had seventy-four (74) paid members prior to June 1, 2024.
  - Membership runs from June 1 – May 31 of each year.
  - We currently have fifty-seven (57) members who have paid their dues for the new cycle.
  - Debi Nelson has sent email reminders to the remaining seventeen (17) members.

- Dues must be paid on or before the September 2024 General meeting or be removed from the PAG member roster.
- V. Publicity (Dodie Prescott)
- The September issue of The Crossing will have an article regarding the Christmas program. In that article, Dodie Prescott will request that individuals send in photos of themselves in younger days. These photos will be used with the 2024 Christmas program.
  - Also, another article with photos will be submitted regarding the 2024 Talent Show.
  - In October and November, The Crossing and What's Happening will feature the 2024 Christmas program information.
- VI. VP Music/Variety (Cyndy Gierada)
- 2024 Christmas Show: *A Boomer Christmas*
    - Cyndy has been collaborating with many members to prepare for the performance.
    - Set discussions and decisions have been made.
    - Cyndy is working with Nancy Jacobs who will oversee props for the program.
    - Rehearsal dates have been confirmed with Quail Creek personnel.
    - At this time, the budget will be presented for Board approval in September. Preliminary details include the approximate costs of \$250.00 for set building and \$275.00 for purchase of music. Costume costs will be minimal.
    - Discussion of cost of tickets
      - Possible projected revenue:
        - Matinee – 200 tickets at \$20/tickets = \$4,000
        - Dinner show (2 nights) – 400 tickets at \$37.50/ticket = \$15,000
      - Final decision will be made at the next Board meeting.
- VII. VP Comedy/Drama (Davey Jones)
- Talent Show update (Although the Talent Show is typically overseen by the VP of Music/Variety, the 2024 show was supervised by Davey Jones.)
    - Revenue - 318 tickets sold at \$10.00/ticket = \$3180.00
    - Expenses – Ticket and program printing - \$85.50
    - Net revenue - \$3094.50
  - Motion: PAG will donate \$800.00 to each of the following foodbanks: Sahuarita Food Bank and Community Food Bank of Southern Arizona.
    - Motion made by Cyndy Gierada. Seconded by Myra McCune.
    - Discussion: Community Food Bank of Southern Arizona is located in Green Valley.
    - Motion passed unanimously.
    - Note: Davey Jones will present the checks to each organization. Photos will be taken and given to Dodie Prescott for publication in The Crossing and What's Happening.
  - Further discussion of Talent Show outcomes
    - Is there a specific number of acts that must be used in order for the talent show to be presented?
    - What constitutes a 'talent'?

- Concerns expressed by some audience members regarding religious songs.
  - 2025 Spring Play
    - No information is available at this time.
- VIII. Members-At-Large (Diana Paul and Myra McCune)
- Clarification of Cast Party budgets
    - At this time, there are no general budget guidelines to direct the Members-At-Large in planning cast parties. The members-At-Large will investigate previous budgets, review menus and present possible guiding principles for future consideration. This might take the form of a base amount per cast party with an additional dollar amount per person.
- IX. Old Business
- 2024 PAG GALA
    - After further discussion with Epi Torres, a new date for the GALA has been set for Saturday, November 16<sup>th</sup>.
    - A message will be sent to current membership that they and their spouse will be invited to the GALA. Details to follow.
    - Tables of eight will be set around the room with an open area for dancing.
    - Davey Jones has worked with Epi Torres to determine a Banquet Event Order Invoice (attached to the secretary notes).
      - Cash Bar opens at 5:00
      - Plated dinner beginning at 6:00
      - Seating for 100 people
      - Dinner menu items include the following:
        - Mixed Green Salad
        - Baked Salmon, Beef Tenderloin Medallions, or Vegetarian Wellington
        - Mashed Potatoes and Green Beans
        - German Chocolate Cake
        - Discussion:
          - Concerns of coconut on the dessert expressed. Is there another dessert that we could substitute?
          - What costs might be incurred if we add a champagne toast?
          - Davey Jones will work with Epi Torres regarding both options.
      - Total costs for dinner at this point in time:
        - Food - \$4,000
        - Taxes and Gratuity - \$1,124.00
    - Motion: Accept the date of Saturday, November 16, 2024, for the PAG GALA and the presented cost of \$51.24 per person inclusive of a 3-course plated meal (subject to the addition of a band and champagne toast).
      - Motion made by Sandi Hrovatin. Seconded by Debi Nelson
      - Further discussion – none
      - Motion passes unanimously.

- The outside storage unit has been terminated. (See attached Moved-Out Receipt which indicates a \$0 balance.)

X. New Business

- The televisions in Madera Clubhouse
  - At this time, PAG is not allowed to advertise upcoming productions on the televisions in the Madera Clubhouse. Conversation continued with questions regarding the possibility of paying a cost to advertise on those televisions. It was discussed and determined costs may not outweigh the amount of exposure it would provide.
- Surplus funds discussion – Tabled due to time. Board members are encouraged to investigate possible options and send them to President John Martin via email.
- Honoring Jim Street’s role in PAG
  - At this time, PAG has not honored Jim Street in any specific way. Dodie Prescott will try to find contact information so members may be able to send condolences.
- Scripts for musicals
  - Sandi Hrovatin has investigated possible scripts of musicals.
  - Musicals are expensive to produce as both scripts and music is needed.
  - She has found a musical entitled *Curvy Widow* which might be worthy of a closer look.
  - Motion: Allow Sandy Hrovatin to purchase two scripts/music for the off-Broadway Musical, *Curvy Widow*.
    - Motion made by Cyndy Gierada and seconded by Debi Nelson.
    - Motion passed unanimously.

XI. Other

- President John Martin will be out of town for the September 24, 2024 Board and General Meeting. Cyndy Gierada has agreed to conduct those meetings.

XII. The meeting was adjourned at 3:41 p.m.