

**Quail Creek Performing Arts Guild
Board Meeting
January 23, 2024**

Board of Directors:

President	Davey Jones	Present
Vice President – Variety/Musical	Cyndy Gierada	Present
Vice President – Drama/Comedy	Ray Hebert	Present
Secretary	Debi Gutknecht	Present
Treasurer	Sandi Hrovatin	Present
Membership Chair	Debi Nelson	Present
Publicity Chair	Dodie Prescott	Present
Member At-Large	Holly Crombie	Present
Member At-Large	Todd Combs	Absent

- I. Meeting called to order at 2:04 by President, Davey Jones.

- II. Approval of Minutes (Debi Gutknecht)
 - Minutes of the December Board meeting and General Member meeting have been approved and posted on the Website as well as sent to members via email.

- III. Treasurer’s Report (Sandi Hrovatin)
 - Current balance in the account: \$25,742.69.
 - Business Expo Financial Information
 - As of 1/23/24, monies coming in from vendors for the Quail Creek Business Expo amount to \$10,783.39. As more spaces are sold, more funds will come in.
 - Quail Creek does take 10% of the funds for use of the facilities.
 - Sandi will resubmit invoices for a couple of businesses who have not yet paid.

- IV. Membership (Debi Nelson)
 - Debi Nelson reported that there are now seventy-one (71) paid members.
 - Please let Debi know of individuals who are interested in membership as she will reach out to them with a membership form.
 - Business Expo Update
 - We need PAG members to volunteer for assistance with the Expo:
 - Front desk
 - Relieve vendors and help them set up
 - Distribute flyers
 - Radio spots have been filled.
 - We will provide water for vendors.
 - Food options for purchase will be available for the public and the vendors.
 - Coffee will be available for vendors between 8:00 to 10:00 at no cost to vendors.
 - Cyndy Gierada has bags that we can hand out to the public prior to visiting the Expo.

- V. Publicity (Dodie Prescott)

- The Crossing:
 - February - Article regarding the Business Expo
 - February/March – Articles about the Spring Concert
 - March/April – Articles about the Spring Play
- What’s Happening postings:
 - 4 weeks of posting information about the Business Expo
 - Dodie will add information about ticket sale dates for the Spring Concert and the Spring Play as they are determined.

VI. VP Comedy/Drama (Ray Hebert)

- Spring play (Wrong Window) update
 - A production meeting was held with the following positions determined
 - Paul White – Director
 - Sandy Boyer – Assistant Director
 - Dodie Prescott – Producer
 - Ray Hebert – Sets
 - Many more positions will be needed.
 - Auditions will be held on February 2 and 3
 - The director and assistant director will be looking at the interactions between the actors.
 - Ray presented a preliminary budget and will present a full budget to the Board for approval in February.
 - Three shows will be held on May 2, 3 and 4. May 2ⁿ will be a matinee with the other productions held in the evening (no dinner options).
 - Discussion: Who can buy tickets?
 - According to the bylaws, ticket sales are open to Quail Creek residents as well as the public who do not reside in Quail Creek.
 - Article II of the Bylaws states: The mission of the Guild shall be to present variety, musical, drama and comedy productions for the enjoyment of Guild members, Quail Creek residents and others.
 - Consideration will be given to the possibility of the Board and actors ‘blasting’ information about the play on their individual social media accounts after the Quail Creek residents have had options to buy tickets.
 - Rehearsal times
 - Maggie Brown has reserved numerous rehearsal times on the stage between February 12 – May 2.
 - Ticket sales
 - Davey Jones has volunteered to be in charge of ticket sales.
 - Motion: The ticket price for the Spring play will be set at \$20.00.
 - Motion made by Ray Hebert and seconded by Debi Nelson. The motion was approved by the Board with a unanimous vote.

VII. VP Music/Variety (Cyndy Gierada)

- Spring Concert update:

- Cyndy reported that the PAG chorus is fabulous.
- All headsets and mikes will be needed for the Spring Concert.
- New mike stands are still needed
- Only two sections of risers will be used for the Spring Concert.
- Spring Concert discussion with Quail Creek:
 - Cyndy reported that she has met with Epi Torres, Director of Banquets, Activities and Events for Quail Creek. They discussed the possibility of serving appetizers for the Spring Concert. The cost of the appetizers would be \$20.00.
 - Epi mentioned that there is a strong possibility that the concert would have to be on Sunday, April 7 if PAG decided not to serve food (appetizers) for the concert. Sunday, April 7 is an inconvenient date for the Spring Concert Chorus Director/Pianist.
 - Ticket price discussion:
 - If we do not serve food, the Spring Concert ticket price could be set at \$10.00.
 - Motion: Reserve the Ballroom for the Spring Concert on Saturday, April 6 at 4:00 without food options with a ticket price set at \$10.00 per person.
 - Motion made by Cyndy Gierada. Seconded by Davey Jones. Motion approved by the Board.
 - Post Spring Concert party
 - Motion: Budget \$800.00 for the post Spring Concert party. Motion made by Cyndy Gierada. Seconded by Dodie Prescott. Approved by the Board.
 - Ticket sales for Spring Concert
 - Ticket sales will occur on the first three Mondays in March.
 - Free keyboard
 - Cyndy is in possession of a keyboard that was donated by a chorus member. It will be mentioned at the General Member meeting as a first come/first serve give-away.

VIII. Members-At-Large (Todd Combs and Holly Crombie)

- No report at this time.

IX. Meeting adjourned at 2:55 p.m.