

**Quail Creek Performing Arts Guild  
Board Meeting  
September 24, 2024**

**Board of Directors:**

President	John Martin	Absent
Vice President – Variety/Musical	Cyndy Gierada	Present
Vice President – Drama/Comedy	Davey Jones	Present
Secretary	Debi Gutknecht	Present
Treasurer	Sandi Hrovatin	Absent
Membership Chair	Debi Nelson	Present
Publicity Chair	Dodie Prescott	Absent
Member At-Large	Myra McCune	Present
Member At-Large	Diana Paul	Present

- I. Meeting called to order at 2:04 pm by Cyndy Gierada
  - Prior to the meeting, John Martin, President, requested that Cyndy Gierada, Vice President – Variety/Musical run the meeting in his absence.
  - A quorum was present as 6 of 9 Board members were present.
  
- II. Approval of Minutes (Debi Gutknecht)
  - Minutes of the August Board meeting and General Member meeting have been approved and posted on the Website as well as sent to members via email.
  
- III. Treasurer’s Report (Sandi Hrovatin) – Absent
  - As reported by Cyndy Gierada:
    - There is no change from the treasurer’s report from the August meeting (as reported by Cyndy Gierada).
  
- IV. Membership (Debi Nelson)
  - PAG currently has 61 paid members
  - Today is the deadline for members to be paid in order to have the opportunity to attend the PAG Gala.
  
- V. Members At- Large (Diana Paul and Myra McCune)
  - Diana and Myra have met with Epi Torres (Quail Creek representative) regarding the menu for the Christmas program dinner menu. At this time, the cost for each plate is \$38.93 which includes tax and gratuity. The dinner options include a vegetarian and gluten-free choice.
  - During the meeting, Epi brought forth her concerns with a matinee performance as it is not as profitable for Robson as a dinner performance.
    - The Board discussed the pros and cons of making the matinee performance an early dinner performance. Considerations included the following:
      - resident preferences, PAG mission statement, Robson request, and the increase in ticket price for a dinner at the matinee.

**MOTION:** The performance on Thursday, December 5 shall be a Matinee performance without dinner at a cost of \$25.00 per ticket and performances on Friday and Saturday, December 6 and 7 shall be Dinner shows at a cost of \$45.00 per ticket.

- Motion made by Cyndy Gierada and seconded by Debi Nelson.
  - Motion passes with a vote of 5 to 1.
- Diana and Myra will continue to work on the budget for the Christmas program cast party.

Member At-Large, Diana Paul left the Board meeting due to family necessities.

VI. Publicity (Dodie Prescott) – Absent

- As reported by Cyndy Gierada:
  - An article will appear in the October Crossing highlighting talent show donations as well as information regarding the Christmas show.
  - Announcements in What’s happening will appear regarding community members sending in photos for the Christmas show.
  - Photos of Davey Jones giving PAG donation checks to local food charities were shared with the Board. Each charity received an \$800.00 check. These photos will be shared with the Crossing/What’s Happening in the near future.
    - A copy of the receipts from the Sahuarita Food Bank and the Community Food Bank, Inc. will be kept with the September Board Minutes.
  - Jeff Krueger has shared the photo of the Christmas Program cast with Cyndy Gierada. It will appear in the October Crossing.
    - Cyndy Gierada will email a copy of the photo to the cast.

VII. VP Music/Variety (Cyndy Gierada)

- 2024 Christmas Show: *A Boomer Christmas*
  - Nancy Haerer has been named Producer of the Christmas program.
  - Budget
    - Cyndy Gierada presented a preliminary budget for approval by the Board. The cost of the cast party is not yet determined and a change in ticket prices to reflect a previous motion are not reflected in the presented budget. Discussion followed the presentation.
    - A copy of the proposed budget will be kept with the September Board Minutes.

**MOTION:** Accept the Christmas Program proposed budget with updates reflecting the updated ticket prices (\$25.00 for the matinee performance and \$45.00 for the two dinner shows) and additional costs for the cast party as it is determined.

- Motion made by Debi Gutknecht and seconded by Myra McCune.
- Motion passes unanimously.

VIII. VP Comedy/Drama (Davey Jones)

- Gala Update:
  - Davey has been working on an email that will be sent to current members (dues paid by September 24, 2024). In the email, he will outline the information about

the Gala, the menu choices, dinner seating and how/who to respond him regarding attendance and dinner options. Davey will collaborate with Dodie Prescott to send an email in the near future to those current members.

- A copy of the Banquet Event Order Invoice will be kept with the September Board Minutes.
- Spring play update:
  - Davey Jones requests the Board to approve an appointment of a committee to collaborate with him to review scripts for the spring play. His committee would include Bill Entwistle and Ray Hebert.

**MOTION:** Ratify the appointment of Bill Entwistle and Ray Hebert as part of the 2025 Spring play selection committee.

- Motion made by Davey Jones and seconded by Cyndy Gierada.
- Motion passes with a unanimous vote.

IX. Old Business

- Surplus funds discussion – Tabled for future Board meeting.

X. New Business

- Indoor Storage Unit
  - The Board discussed the possibility of either adding another smaller indoor storage unit or increasing the size of the current indoor storage unit. Currently, the indoor storage unit is very cramped.
    - Davey Jones will investigate options for review at a future Board meeting.
- PAG EXPO
  - Debi Nelson and Debi Gutknecht will co-chair the 2025 Expo.
  - A kick-off meeting will take place at the end of October
  - There will be 64 vendors in the ballroom, lobby and parking lot area with another 10 tables available in the silver room. The silver room was previously occupied by travel vendors.
  - Cyndy Gierada will continue to plan for non-profit vendors in the gold room.
  - We will need volunteers for the following:
    - Four volunteers to assist with calling vendors, scheduling table locations, and taking payment information.
    - Additional volunteers will be needed to pass out flyers prior to the event and welcome vendors and guests the day of the Expo.
- Annual Audit of the Financial Records.
  - The yearly audit will be completed prior to the end of the year. We will need two volunteers who are not Board members who will work with Sandi to complete the audit.

XI. The meeting was adjourned at 2:53 p.m.