

**Quail Creek Performing Arts Guild**  
**Board Meeting**  
**March 26, 2024**

**Board of Directors:**

President	Davey Jones	Present
Vice President – Variety/Musical	Cyndy Gierada	Present
Vice President – Drama/Comedy	Ray Hebert	Present
Secretary	Debi Gutknecht	Present
Treasurer	Sandi Hrovatin	Absent
Membership Chair	Debi Nelson	Absent
Publicity Chair	Dodie Prescott	Absent
Member At-Large	Holly Crombie	Absent
Member At-Large	Todd Combs	Absent

- I. Meeting called to order at 2:00 by President, Davey Jones.
- II. Approval of Minutes (Debi Gutknecht)
  - Minutes of the February Board meeting and General Member meeting have been approved and posted on the Website as well as sent to members via email.
- III. Treasurer’s Report (Sandi Hrovatin) as reported by Davey Jones
  - Current balance in the account: \$27,649.05
  - Net Profit from the 2024 Business Expo: \$13,090.47
  - Detailed document kept with Board minutes.
- IV. Membership (Debi Nelson) as reported by Davey Jones
  - There are seventy-three (73) paid members.
- V. Publicity (Dodie Prescott) as reported by Davey Jones
  - Items have been placed/posted in The Crossing and What’s Happening
- VI. VP Comedy/Drama (Ray Hebert)
  - Spring play - “Wrong Window” updates:
    - Ray is very pleased with the progress of the production. The cast is ‘off book’ for most of the play.
      - Thanks to Maggie Brown for scheduling so many rehearsals on the stage.
      - Props/Set pieces are ready for the play.
      - We are beginning to integrate special lighting into the scenes (moonlight, fireworks).
      - Set crew and props crew will be attending practices soon.
      - Sound effects will be added to rehearsals in the near future.
    - Videography:

- At this time, the least expensive option is \$1200, which is a great deal more than what has been budgeted. Davey Jones will check with another option (Chris Moravchik's husband). He has recorded Davey's Murder Mystery in the past.
- Cast Party:
  - The caterer has been finalized.
  - Members-At-Large will coordinate with the caterer as well as set-up and clean-up after the party. Cyndy Gierada has volunteered to help coordinate these efforts.
- Ticket Sales:
  - To date, 162 tickets have been sold. We have the capacity to sell 156 tickets each night with a total of 468 tickets.
- Facebook posts
  - Ray has shared a post on Facebook that features the Wrong Window poster with dates and other information about the play. Other cast members are beginning to copy and repost that information as well.

VII. VP Music/Variety (Cyndy Gierada)

- Spring Concert update:
  - 180 tickets have been sold for the single April 6 performance. Cyndy's goal is to sell 200 tickets.
  - Cyndy is thrilled with the Chorus' performance.
  - Board members, Chorus members and their special someone's are invited to attend the party after the performance on April 6.
  - Cyndy will ask for volunteers at the General meeting (ushers and setting table decorations).

VIII. Members-At-Large (Todd Combs - absent and Holly Crombie - absent)

- No report

IX. Old Business

- Gala Event update:
  - Scheduled for November 23, 2024.
  - Davey will work with Epi Torres soon to discuss meal options.
- Storage Container update:
  - The storage container has been placed on Robson property.
  - It is in a secure location with locks on the doors.
  - At this time, PAG will not paint the outside of the container. That may occur in the future.

X. New Business

- How do we encourage more actors to participate in our productions?
  - Considerations will be discussed in the future which may include acting/production classes or perhaps a performance with only 'new' actors.
- Upcoming elections
  - The following positions will be elected in May: President, Treasurer, VP of Comedy/Drama and one Member-at-Large (Holly Crombie's position).

- A nomination committee is needed to determine a slate of candidates as per the bylaws. The committee consists of one Board member and two general members. Davey Jones has appointed Dodie Prescott as the Board representative. Other committee members will be requested at the General Meeting.
- The Board expressed concern at the lack of attendance and participation by one of our Members-at-Large. Davey Jones, President, will discuss the concern with Todd Combs.

XI. Next Board meeting: April 23, 2024.

XII. The meeting was adjourned at 2:55 p.m.