

**Quail Creek Performing Arts Guild
General Member Meeting
November 24, 2024**

Board of Directors:

President	John Martin	Present
Vice President – Variety/Musical	Cyndy Gierada	Present
Vice President – Drama/Comedy	Davey Jones	Absent
Secretary	Debi Gutknecht	Present
Treasurer	Sandi Hrovatin	Present
Membership Chair	Debi Nelson	Present
Publicity Chair	Dodie Prescott	Present
Member At-Large	Myra McCune	Present
Member At-Large	Diana Paul	Present

General Membership in attendance: Cynthia Boggs, Nancy Haerer, Holly Crombie, Tillie Hopko, Michael Corey, Karen Lubinski, Paula Moore, Jeff McCune, Gay Hinshaw, Perri Jones, Flossie O'Day, Bill Foraker.

- I. Meeting called to order at 3:00 pm by President John Martin.
 - Thanks to all who are in attendance.

- II. Approval of Minutes (Debi Gutknecht)
 - Minutes of the October Board meeting and General Member meeting have been approved and posted on the Website as well as sent to members via email.

- III. VP Music/Variety (Cyndy Gierada)
 - 421 tickets have been sold for the Christmas Program.
 - We will use 18 tables per performance with 10 patrons at each table.
 - Cyndy welcomed new member Cythia Boggs and looks forward to her participation in PAG. Cyndy wished everyone a Happy Thanksgiving prior to her leaving the meeting.

- IV. Treasurer's Report (Sandi Hrovatin)
 - Balance as of most recent bank reconciliation: \$35,907/44
 - The balance represents income from some ticket sales and Business Expo as well as payment of receipts for the PAG Gala.
 - Reminder, the Business Expo is PAG's biggest money maker event of the year. It has paid for the PAG Gala as well as many other items such as the on-site storage container as well as new lighting and sound equipment.

 - Expo Update (Debi Nelson): The Expo will take place on February 22. The Expo is similar to a Home Show and is held in Quail Creek. There will be 63 vendors waiting to meet new customers. Businesses that participate include insurance companies, home improvement businesses, realtors, travel agencies, etc. as well as numerous non-profit organizations. The Expo is free to the public and invites residents of Quail

Creek as well as our surrounding communities. Debi Nelson gave thanks to Perri Jones, Karen Lubinski and Michael Corey for assisting in vendor calls. Their efforts were amazing. Additional volunteers will be needed to post flyers in businesses prior to Expo date as well as helping on the day of the Expo.

V. Membership (Debi Nelson)

- PAG currently has 63 paid members.

VI. Publicity (Dodie Prescott)

- This is a quiet time for publicity as info Dodie has completed information for the Christmas Program which will take place on December 5 – 7, 2024.
- In December and January, Dodie will begin publicizing the Business Expo in What's Happening, The Crossing and the Green Valley News.
- Take notice of new ads for PAG events that will be appearing on the televisions in the Clubhouse. These ads will be created with the use of new program called CANVA, which the Board approved the cost of a yearly license during the Board meeting prior to this meeting.

VII. VP Comedy/Drama (Davey Jones - absent) as reported by President John Martin

- The 2024 PAG Gala was a huge success.
- The Spring updates:
 - *Out of Sight...Out of Murder* will be performed on in May 1, 2, and 3.
 - Scripts have been ordered and will be available for reading by PAG members soon.
 - In January, Davey Jones, VP Comedy/Drama, will post information about how to become part of the production.
- Purchase of five new headsets have been approved by Board in the Board meeting prior to this meeting.
- Sound equipment update (Bill Foraker): The Christmas Program singers have experienced difficulties with the sound from the speaker bouncing off of many surfaces. Bill has arranged for a CPAC (local production company) sound expert to visit QC stage on Sunday, December 1 to give his input for improvements.

VIII. Members-at-Large (Diana Paul and Myra McCune)

- Cast Party update:
 - The planning for the cast party for the Christmas Program is underway. Heavy appetizers and wine/beer will be served.
 - A team of PAG members will assist with set-up. A sign-up sheet for the clean-up crew was passed for volunteers to assist.
 - The party will take place on Thursday, December 5 after the Matinee at the home of Cyndy and Tom Gierada.
- Ushering for the Christmas Program update:
 - Although ushering is usually the duty of the Members-at-Large, Perri Jones has volunteered to assist. Thank you, Perri.

IX. Old Business

- Recap of Board Meeting motions:

- The following items were approved by the November 24 Board Meeting:
 - Approval to pay graphic designer \$100.00 (Christmas Program cost)
 - Approval of Business Expo advertising cost (Green Valley News for two ads) for a cost of \$700.00
 - Approval to donate two Christmas show tickets to QC Lady Golfer’s “Chip in for Charity”
 - Approval to purchase a high-top table for the Christmas Program at a cost of \$48.00.
 - Approval to purchase a new on-site storage container at a cost of \$5,201.00.

- X. The next Board and General Meetings for December 24, 2024 have been cancelled. The next General Meeting will take place at 3:00 on January 28, 2025 (4th Tuesday of the month).

The meeting was adjourned at 3:30 p.m.