

**Quail Creek Performing Arts Guild
Board Meeting
December 19, 2023**

Board of Directors:

President	Davey Jones	Present
Vice President – Variety/Musical	Cyndy Gierada	Present
Vice President – Drama/Comedy	Ray Hebert	Absent
Secretary	Debi Gutknecht	Present
Treasurer	Sandi Hrovatin	Absent
Membership Chair	Debi Nelson	Present
Publicity Chair	Dodie Prescott	Present
Member At-Large	Holly Crombie	Present
Member At-Large	Todd Combs	Present

- I. Meeting called to order at 2:00 by President, Davey Jones.
- II. Approval of Minutes (Debi Gutknecht)
 - Last month, Debi was absent and Sandi Hrovatin took the minutes. Thanks given to Sandi for her dedication to PAG and assisting with the secretary’s responsibilities.
 - Minutes of the November meetings have been approved and posted on the Website.
- III. Treasurer’s Report (Sandi Hrovatin) as reported by Davey Jones
 - Current balance in the account: \$23,886.66.
- IV. Membership (Debi Nelson)
 - Debi Nelson reported that there are now seventy-one (71) paid members.
 - Please let Debi know of individuals who are interested in membership as she will reach out to them with a membership form.
- V. Publicity (Dodie Prescott)
 - The January edition of The Crossing will include the following:
 - Article regarding the Business Expo
 - Auditions information for the spring play
 - What’s Happening postings: Dodie will post information about the spring play in January.
- VI. VP Comedy/Drama (Ray Hebert) as reported by Dodie Prescott
 - The license for the play, Wrong Window, has been approved.
 - Positions
 - Director – Paul White
 - Producer – Dodie Prescott
 - Set Manager – Ray Hebert
 - Still looking for Assistant Director/Stage manager, Costuming, Props, and other backstage positions as determined.

- Audition for Wrong Window will take place in the gold room on February 2-4 from 2:30 – 4:45.
- VII. VP Music/Variety (Cyndy Gierada)
- Christmas Show updates:
 - The production netted a profit of \$5,674.00.
 - This amount is due to several factors:
 - PAG owns the sound system rather than paying an outside contractor.
 - The matinee was very popular.
 - Rave reviews were received for the Christmas play including the Chorus .
 - Possible new equipment purchases
 - Cyndy reported on additional equipment costs that the Board may consider purchasing rather than using current equipment from Quail Creek. This includes items such as boom mic stands, additional microphones (wired or wireless), and a sound isolation microphone holder.
 - The estimate is from Sweet Water Sound which is the same company from which our current sound system was purchased.
 - Approximate costs:
 - \$2,020.00 with wireless microphones
 - \$650.00 with wired microphones
 - Todd reported that he is aware of a company that might be able to give PAG a second estimate. He will speak with Bill Foraker to get specific details for the bid.
 - Decision to move forward with the purchase tabled till January.
 - Spring Chorus Performance
 - Saturday, April 6, 2024
 - Matinee discussion
 - PAG’s first matinee was a successful endeavor
 - The possibility of future matinees will be discussed at a later time.
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- VIII. Members-At-Large (Todd Combs and Holly Crombie)
- Congratulations given to Todd and Holly as the Christmas show cast party was a success.
 - Discussion: purchase the same amount of wine with fewer varieties.
- IX. New Business
- Proposed bylaw changes
 - Article VI – Nominations and Elections, Section 4
 - Officers shall assume duties June 1 (rather than July 1)
 - Why the proposed change? Newly elected officers should assume duties as soon as possible after the election.
 - Article VIII – Committees, Section 2
 - The audit committee shall consist of two (2) members (rather than three (3) members).
 - Why the proposed change? The 2023 Audit Committee recommended the change based upon their involvement with the audit.
 - Notice was sent to the general membership for review as per bylaw requirement. A vote will take place in January.

X. Old Business

- Storage Container Update
 - The Quail Creek Board of Directors approved the purchase of a Storage container (20' x 8' x 8'6") at a total cost of \$4,130.00 to be shared between PAG and Quail Creek POA (\$2,065.00 each). See attached letter.
 - In January, Davey Jones will work with Rich Bass, Maintenance Supervisor, regarding next steps.
 - The location of the container is yet to be determined.
 - The current off-site outdoor storage unit has been cleaned and organized. The contents of this storage unit will be put into the new storage container on site in Quail Creek.
 - The new storage container will save PAG approximately \$2,040 per year in rental charges.
- Website Update
 - Current website costs will remain the same as last year.
 - At this time, there is no need for the Board to consider changes to the website.
- 2024 Business Expo Update
 - Debi Nelson reported that we currently have 42 of 60 vendor spots confirmed. Debi Nelson and Debi Gutknecht will continue to call vendors.

XI. Meeting adjourned at 2:53 p.m.