

Quail Creek Performing Arts Guild
Board Meeting
April 23, 2024

Board of Directors:

President	Davey Jones	Present
Vice President – Variety/Musical	Cyndy Gierada	Absent
Vice President – Drama/Comedy	Ray Hebert	Absent
Secretary	Debi Gutknecht	Present
Treasurer	Sandi Hrovatin	Present
Membership Chair	Debi Nelson	Present
Publicity Chair	Dodie Prescott	Present
Member At-Large	Holly Crombie	Present
Member At-Large	Diana Paul	Absent

- Diana Paul was appointed by the Board to replace Todd Combs via email vote on 3/28/2024).

- I. Meeting called to order at 2:02 by President, Davey Jones.
- II. Approval of Minutes (Debi Gutknecht)
 - Minutes of the March Board meeting and General Member meeting have been approved and posted on the Website as well as sent to members via email.
- III. Treasurer’s Report (Sandi Hrovatin) as reported by Davey Jones
 - Current balance in the account: \$26,829.68
 - Final reckoning of the Spring Concert “Love Notes” is not complete as more receipts will be turned in once Cyndy Gierada returns to Quail Creek.
 - Discussion of Chorus catering bill received. It appears to be more than the quoted \$400.00. The catering total was \$754.55.
 - How should the Board operate in the future when receipts are larger than the budget amount? Clear communication is needed.
- IV. Membership (Debi Nelson)
 - There are seventy-two (72) paid members.
 - Robert Lewis (drummer) who played with Spring Concert is not a member of PAG.
 - As per PAG Bylaws, Article IV Membership: Section 2: Annual membership dues shall be established by the Board. **All participants in shows and performances presented by the Guild must be paid-up members.** Professional technical support for sound and/or lighting will be permitted when necessary and shall be included in the production budget submitted for Board approval. Should an emergency occur that impacts a show already in production, non-resident talent may be solicited in the absence of other available volunteer talent. Emergencies and appropriate compensation will be determined by the Board.
 - The Board determined that we will not ask Robert Lewis for membership dues as this request is after the fact. However, this section of the bylaws must be adhered to.

- V. Publicity (Dodie Prescott)
- A great article with a large full-color photo was on the cover of the April Quail Creek Crossing. Thank you, Dodie.
 - Advertising for the final ticket sales for *Wrong Window* will take place on Friday, April 26.
 - The next set of articles will highlight **Quail Creek Has Talent** show which will take place on August 17.
 - Auditions will take place on July 21.
 - Articles for the Talent Show will occur in the June and July Crossing and in July What's Happening.
 - Only PAG sound equipment will be used. No personal sound equipment by performers will be allowed.
- VI. VP Comedy/Drama (Ray Hebert) as reported by Davey Jones
- Spring play - "Wrong Window" updates:
 - We are just 9 days away from opening night. Rehearsals continue all next week.
 - Current ticket sales: May 2 – 89 tickets sold; May 3 – 129 tickets sold; May 4 – 132 tickets sold. Total ticket sales - 350 tickets sold.
 - We will use cabaret seating with eight (8) chairs per table.
 - Next year (2025), we will have a similar date as in 2024 due to Robson activities and calendaring.
 - Discussion: How will PAG address the late play dates and projected low attendance due to 'snow birds' leaving Quail Creek in April and early May? Radio advertising and flyers were mentioned.
 - Photos: Dodie Prescott will contact Jeff Krueger to take dress rehearsal photos on Wednesday, May 1.
- VII. VP Music/Variety (Cyndy Gierada) as reported by Davey Jones
- Spring Concert update:
 - 212 tickets were sold for the Spring Concert, "Love Notes".
- VIII. Members-At-Large (Diana Paul - absent and Holly Crombie -present)
- Holly and Diana are busy preparing for the "Wrong Window" cast party. The party will be held at Debi Gutknecht's home.
 - The Members-At-Large are working with April Hurt, caterer.
 - There is a \$900.00 budget which will be followed.
- IX. New Business
- Slate of Officers for 2024 Elections
 - The Nominating Committee (Dodie Prescott, Karen Lubinski, Carole Washburn) presented a slate of candidates to the Board.
 - President: John Martin
 - Director of Comedy and Drama: Davey Jones
 - Treasurer: Sandi Hrovatin
 - Member-at-Large: Myra McCune

- The slate of candidates will be presented at the General Membership meeting following this Board meeting. Other nominations will be taken at the general meeting.
 - The final slate will be posted two weeks prior to the election (May 28, 2024).
 - Voting may take place in person at the May General Membership meeting or by proxy voting forms.
 - A quorum of 25% (18 members) of the General Membership must vote in order to meet the requirements of the bylaws.
 - Recent PAG purchases
 - Four (4) new headsets with double earpieces
 - Spotlight
- X. Next Board meeting: May 28, 2024.
- XI. The meeting was adjourned at 2:55 p.m.