

# Quail Creek Performing Arts Guild

## General Member Meeting

### January 28, 2025

#### Board of Directors:

President	John Martin	Present
Vice President – Variety/Musical	Cyndy Gierada	Absent
Vice President – Drama/Comedy	Davey Jones	Present
Secretary	Debi Gutknecht	Present
Treasurer	Sandi Hrovatin	Present
Membership Chair	Debi Nelson	Present
Publicity Chair	Dodie Prescott	Present
Member At-Large	Myra McCune	Present
Member At-Large	Diana Paul	Absent

General Membership in attendance: Nancy Haerer, Holly Crombie, Tillie Hopko, Michael Corey, Karen Lubinski, Jeff McCune, Perri Jones, Flossie O'Day, Bill Foraker, Sandy Boyer, Ray Hebert, Valerie Easterly, John Evans, Ron Heiss, Mary-Alice O'Connor, Stuart Lisk.

- I. Meeting called to order at 3:00 pm by President John Martin.
  - Thanks to all who are in attendance.
  - Welcome to new members: John Evans and his wife Laurie.
- II. Approval of Minutes (Debi Gutknecht)
  - Minutes of the November Board meeting and General Member meeting have been approved and posted on the Website as well as sent to members via email. There were no PAG meetings in December.
- III. Treasurer's Report (Sandi Hrovatin)
  - Balance as of most recent bank reconciliation: \$31,086.18.
  - Approximate profits from the Christmas show were \$3,000.00.
  - The Business EXPO has brought in approximately \$13,000.00 with limited expenses to be paid out.
    - Because of the Business EXPO, PAG is able to purchase upgrades to lighting and sound equipment as well as other more expensive PAG needs.
    - These funds might also help with possible future PAG expenses involved with performing a musical production which can be quite costly.
  - Copy of bank reconciliation worksheet will be kept with the Board minutes.
- IV. Membership (Debi Nelson)
  - Additional members have been added prior to the January General Membership meeting.
  - Current membership is at 66 members.

- V.      Publicity (Dodie Prescott)
- What's Happening and The Crossing will have advertisement for new chorus membership.
  - What's Happening and the Crossing will feature information for open auditions for the spring play.
  - Business EXPO article will appear in The Crossing and weekly announcement in What's Happening beginning in February.
  - Articles will appear in the February The Crossing with information about ticket sales for the Chorus production on April 5.
- VI.     VP Music/Variety (Cyndy Gierada as reported by John Martin)
- The Christmas show was very successful with many positive comments as well as a profit.
  - The Chorus Concert will take place on April 5, 2025. It will feature the favorite songs of Chorus members.
- VII.    VP Comedy/Drama (Davey Jones)
- The Spring play (Out of Sight....Out of Murder) Updates:
    - The play will be performed on May 1, 2, and 3.
    - Ticket costs will be \$20.00 per ticket. This will not be a food event.
    - During the Board meeting, the budget for the production was discussed. The budget includes actual costs for scripts and performance rights with estimates for set, props, costumes, programs, posters, tickets, make-up and cast party as well as 10% of the income which is paid to Robson. At this time, 450 tickets @ 20.00 per ticket with tables of 10 has been calculated. No meals will be served at these productions. Total estimated profit = \$3,396.60. The specific budget is kept with the PAG minutes for January 2025.
    - Rehearsal times/dates have been set up with Lily who makes room reservations for Quail Creek. There will be 2 stage rehearsal per week beginning February 13.
    - Auditions will be held on February 6 in the Gold Room in the Madera Clubhouse at 3:00.
    - Additional production leads have been chosen:
      - Valery Easterly will be in charge of props.
      - Bill Foraker will be in charge of sound.
      - Karen Lubinski will be in charge of lights.
      - Davey is still looking for a Stage Manager and House Manager.
- VIII.   Members-at-Large (Diana Paul (absent) and Myra McCune)
- A sign-up sheet for Spring Concert and Spring play was given to membership.
  - Thank you for your volunteering to assist.
- IX.     Old Business
- Recap of January 28, 2025 Board meeting motions:

- Approval of Spring Concert budget
  - Approval of proposed Spring play budget and ticket price.
  - Approval to confirm Davey Jones as Director/Producer of the Spring Play.
- 19<sup>th</sup> Annual Business EXPO update: (Debi Nelson and Debi Gutknecht)
  - The 19<sup>th</sup> Annual Business EXPO will be held Saturday, February 22. Vendors will arrive at 8:00 and the EXPO is open to the public from 10 – 2.
  - Volunteers are needed to distribute advertising flyers to local businesses as well as volunteers to help the day of the show. A sign-in sheet was distributed.
  - Debi and Debi wish to thank everyone who has helped with this process. This event is the biggest money maker for PAG. The funds we make from this event have provided updated lighting and sound equipment as well as the GALA held in November.
- X. New Business
  - Surplus Funds Committee will be formed to work with Diana Paul as chair to bring proposals to the Board for possible procedures and ideas for recipients of grants/funding. Please contact Diana if you are interested in joining the committee.
- XI. The meeting was adjourned at 3:40 p.m.