

QUAIL CREEK PERFORMING ARTS GUILD

Minutes of the QCPAG Board Meeting of December 17, 2019

Board members present: Cyndy Gierada, Davey Jones, Paul White, Sydney Ranney, Fay Shapiro, Dodie Prescott, Sandy Boyer, Sandy Haegele and Diana Paul.

President Cyndy Gierada: Cyndy called the meeting to order at 1:32 p.m. Sandy Boyer stated that the November minutes had been reviewed, approved and posted to the PAG website.

Treasurer Sydney Ranney: Sydney reported a balance of \$5,757.63 with \$1,840.00 in reserve. This amount includes money received from vendors for the Quail Creek 2020 Expo which will be held on Saturday, February 8. It does not include ticket sales income from the Christmas Show. Sydney said 35 vendors have already signed up and 60 are expected. She asked Board members for vendor referrals and she will also ask the general membership for suggestions.

Membership Chair, Fay Shapiro: Fay announced that seventy members have paid their dues for 2019-20. She has also sent out an updated membership list.

Publicity, Dodie Prescott: Dodie reported that she has completed publicity for the Christmas Show and is now focused on the Business Expo and the Spring Play. She has placed Business Expo information and Spring Play audition announcements in "What's Happening" and the QC Crossing. In addition, she will be submitting an article to the Green Valley News for their "What's Happening" column.

Davey will provide a QC Crossing January article to Dodie about "Rumors" the Spring Play before the December deadline.

Sydney will take care of asking the KGVY, the local radio station, to make announcements about the Expo.

VP Variety/Music, Paul White: Paul reported that he's unable to reconcile the Christmas Show budget at this time because revenue from ticket sales has not been received. Davey noted that the Show manifests reflected sales of 526 tickets, 147 for Thursday, 189 for Friday and 190 for Saturday. Davey stated that the cost of the Show's video is \$600 and he's received 39 orders. He is hopeful the DVDs will be delivered this week. Although UpStage Group, the sound company, provides 10 free DVDs, the Board decided the cost to members would remain at \$5.00 each. Diana gave kudos to the sound company's technicians. Cyndy shared that she had received many compliments about the Show - even some handwritten notes. The Board discussed cast party expense issues. All agreed that Robson prices have become too expensive. The Board agreed that future cast parties will be held off-site.

VP Comedy/Drama, Davey Jones: Davey stated that Colleen confirmed the dates for the Spring Play. "Rumors" will be held on Thursday, Friday, and Saturday, April 9, 10, 11. Auditions will be held on January 6th at 7:00 p.m. and January 7th if necessary. Davey noted that 11 women and 7 men have signed up to audition for the 10 parts (5 female/5 male). He also has scripts available and will continue to promote auditions.

Davey presented the proposed budget for "Rumors" noting that Samuel French commission fees have increased from \$300 to \$420. He proposed a ticket price of \$17.50 and the Board approved.

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VP Comedy/Drama, Davey Jones (continued): Tickets will be sold by PAG and Fay will provide Davey with a list of members who have said they would sell tickets. The proposed Spring Play video by the UpStage Group is subject to the quality of the Christmas Show video which will be viewed soon. The Play's budget is based on 19 tables of 8 which equals 152 per night. Davey feels the Show will sell out quickly with the \$17.50 ticket price. There will be no food so PAG will be charged 10% of the gross ticket sales for the Ballroom use. The proposed budget estimates gross income of \$7980.00 based on \$17.50 per ticket x 456. Net income would be \$7,182 after 10% ballroom use fee.

Members at Large, Diana Paul and Sandy Haegele: Sandy reported that Patty Zatzkin, Holly Crombie and she ushered for all three performances of the Christmas show. She noted that the ushers had to resolve several issues because attendees had the wrong date or table. The Show's manifests will be retained by Paul for his records.

Diana discussed future PAG shirt orders and said that the Pro Shop may not be able to coordinate orders for us in the future. A new contact, Sharon Brulee, has an embroidery business and may be able to assist PAG with future orders.

Old Business: Cyndy reported that Jeff Krueger took the PAG Madera Clubhouse recommendations to the QC HOA Board including the Multipurpose Performing Arts Center proposal written by Jay Hochstein and Cyndy's proposal for a piano refurbish of the existing piano in the Madera Ballroom. The Multipurpose Performing Arts Center proposal has been forwarded to Robson corporate but the \$600.00 request for the internal piano reconstruction was approved by the HOA.

Cyndy also said the Ballroom is slated for renovation/refurbishment which will begin sometime after April 2020. The Robson design team has asked for recommendations and the Board discussed items such as new stage flooring, curtains, painting and storage room reorganization. Cyndy will also ask the general membership to give suggestions in writing (by email) by December 27th so she can compile and provide them to the design team.

Ray Hebert will be awarded next month for his volunteer efforts related to set building, painting and design over the past several years.

New Business: Davey reported that three "Shure" sound equipment items have been returned to the manufacturer for possible warranty repair. This includes an Earset head mic with intermittent loss of transmission; a bodypack transmitter with a broken battery compartment hinge, and a docking charger which is supposed to charge six at a time but now one dock is not charging and the other occasionally does not charge. Davey said he will find out soon whether the items are covered by the warranty. Diana asked about an extended warranty plan and Davey will check on that.

The Board discussed comp meals which, in the past, have been provided to the sound and light technicians during Shows. It was agreed that in the future, PAG will pay for them.

Fay announced that Jeff Webster, our Webmaster, would like someone to take his duties. Cyndy will ask the general membership for a volunteer.

Meeting adjourned at 2:40 p.m.

Respectfully submitted by Sandy Boyer